WATER AND POWER

RESIDENTIAL EV CHARGING STATION REBATE APPLICATION

burbankwaterandpower.com | BWP Conservation (818) 238-3730 | bwpevs@burbankca.gov

Residential customers may receive rebates to offset some of the costs of purchasing and installing Level 2 EV charging stations at their residence, including costs for electric panel upgrades.

You may apply for a rebate for up to two Level 2 charging stations per customer per residence, including rebates you previously received.

PLEASE DO NOT APPLY IF:

You have already received a BWP rebate on two charging stations.

You are a landlord, property manager, or building owner of a multi-family building and have your own BWP electric account. Please apply through BWP's Commercial EV Charging Station Rebate program instead. Learn more at *burbankwaterandpower.com/leadthecharge*

THE FOLLOWING MAXIMUM REBATE AMOUNTS ARE AVAILABLE PER CHARGING STATION:

Standard Chargers	Charger Rebate	Panel Upgrade Rebate
Disadvantaged Community*	$300	Additional $900
Non Disadvantaged Community	$200	Additional $750
Smart Chargers	**Charger Rebate**	**Panel Upgrade Rebate**
Disadvantaged Community*	$600	Additional $900
Non Disadvantaged Community	$500	Additional $750

See if your home is in a Disadvantaged Community at calepa.ca.gov/envjustice/ghginvest/

1 PROVIDE BWP ACCOUNT AND RESIDENCE INFORMATION

This section must match the BWP account information shown on your BWP bill for the residence where the charging station(s) are installed.

NAME ON BWP ACCOUNT: BWP ACCOUNT #:

PHONE: EMAIL:

SERVICE ADDRESS: CITY: STATE: ZIP:

MAILING ADDRESS: CITY: STATE: ZIP:

What address do you want your rebate check sent to? ☐ Service Address ☐ Mailing Address
(The address selected must match the address on your W-9 form.)

☐ **Select this if you are a tenant at your residence and are applying on behalf of your landlord or property owner. Your landlord or property owner will be required to submit a Property Owner Permission Form.**

What type of residence do you have?: ☐ Single-family ☐ Multi-family
(check one)

2 PROVIDE DETAILS ON THIRD-PARTY FINANCIAL INCENTIVES YOU MAY HAVE RECEIVED

BWP may collect and review public information in connection with any third-party financial incentives. Failure to report such incentives may result in forfeiting all rebates under the Program and may require repayment of any rebates previously paid by BWP.

I hereby certify that (check one):

☐ No third-party financial incentives have been received or are anticipated to be received in connection with the purchase and installation of the charging station(s) identified in this application.

☐ Total of $ in third-party financial incentives has been received or is anticipated to be received in connection with the purchase and installation of the charging station(s) identified in this application.

3 PROVIDE CHARGING STATION COSTS AND RESIDENCE INFORMATION

3.1 PREVIOUS BWP EV CHARGING STATION REBATES (CHECK ONE)

☐ I have never received a rebate from BWP for a charging station at my current residence.

☐ I have previously received a rebate from BWP for a charging station at my current residence. I am applying for a second charging station rebate.

3.2 CHARGING STATION INFORMATION

Provide the information for your charging station(s) below so that we can determine a rebate amount.

CHARGING STATION #1

Charging Station type:	Connection:	Did you upgrade your electrical panel in order to install this charging station?[1]	Is your charging station located in a disadvantaged community?[2]
☐ Smart ☐ Standard	☐ Hardwired ☐ Plug-in	☐ Yes ☐ No	☐ Yes ☐ No

CHARGING STATION #2

Charging Station type:	Connection:	Did you upgrade your electrical panel in order to install this charging station?[1]	Is your charging station located in a disadvantaged community?[2]
☐ Smart ☐ Standard	☐ Hardwired ☐ Plug-in	☐ Yes ☐ No	☐ Yes ☐ No

[1]Panel Upgrade Rebate

To qualify for a panel upgrade rebate, you must upgrade your electrical panel to one with a larger capacity. Replacing a panel with one of the same capacity or adding a circuit to an existing panel does not constitute a panel upgrade. **Additionally, you cannot receive a panel upgrade rebate without receiving a rebate for an EV charging station.**

[2]Disadvantaged Community (DAC)

Verify whether your residence is in a Disadvantaged Community or not by viewing the map at *calepa.ca.gov/envjustice/ghginvest/* If your residence is located in an area shaded in red, you are in a Disadvantaged Community.

	AMOUNTS
COST FOR CHARGING STATION #1	(A) $
COST FOR CHARGING STATION #2 (IF APPLICABLE)	(B) $
INSTALLATION COSTS	(C) $
PERMIT FEES	(D) $
TOTAL ACTUAL COSTS (A)+(B)+(C)+(D)=(E)	(E) $
THIRD-PARTY FINANCIAL INCENTIVES	(F) $
NET COST (E)-(F)	(G) $

4 PROVIDE REQUIRED DOCUMENTATION

PLEASE SUBMIT THE FOLLOWING DOCUMENTATION:

- ☐ This application, completed and signed.
- ☐ Itemized invoices and proof of payment. The invoices must show the name, address, and telephone number of the licensed contractor, state license number, installation address, itemized installation costs, and itemized EV charging station information (including make, model number, and quantity) that matches contracts and any financial incentives received.
- ☐ W9 form, completed and signed (available at *www.irs.gov/pub/irs-pdf/fw9.pdf*). The name and address on the W9 form must match the account holder's name and address in Step 1 of this application.
- ☐ Copy of all final permits (issued after passing a charging station installation inspection from the Building & Safety Division). If you apply for a Panel Upgrade Incentive, please also include your final panel upgrade permit.
- ☐ Active DMV registration for one EV showing the same Service Address identified in Step 1 of this application.
- ☐ Two pictures of each installed charging station.
- ☐ Property Owner Permission Form signed by your landlord or property owner (Only required if you are a tenant.)

5 OPTIONAL TIME OF USE BILLING AGREEMENT FOR ELECTRIC VEHICLE OWNERS

BWP's Optional Time-of-Use Rate for Electric Vehicle Owners offers lower electric rates during off-peak hours to encourage customers to charge their vehicles when demand for electricity is at its lowest. For more information on these rates, visit *BurbankWaterAndPower.com/electric/rates-and-charges*.

- ☐ I elect to enroll in BWP's Time-of-Use (TOU) rate for EV owners.
- ☐ I do not want to enroll in BWP's (TOU) rate for EV owners.

6 APPROVE TERMS AND CONDITIONS FOR EV CHARGING STATION REBATE PROGRAM

By signing this form, I certify that I have read and understood the terms and conditions of the Residential EV Charging Station Rebate Program printed on pages 4-5 of this application. I certify that the information and documentation I have provided are true and correct.

NAME: _____

SIGNATURE: _____ DATE: _____

SUBMIT YOUR APPLICATION

Submit your application and all required documentation via email (preferred), mail, or in person.

EMAIL: BWPEVs@burbankca.gov
Subject: EV Charging Station Rebate Application

MAIL: Burbank Water and Power
Attn: EV Charging Station Rebate Application
P.O. Box 631, Burbank, CA 91502-1720

IN PERSON AT:
Burbank Water and Power
164 W. Magnolia Burbank, CA 91502-1720

TERMS AND CONDITIONS

The Residential EV Charging Station Rebate Program (the "Program") by Burbank Water and Power (BWP) provides residential Customers rebates applicable against some of the costs of purchasing and installing qualifying electric vehicle (EV) charging stations.

ELIGIBLE CUSTOMERS

The Program is open to all BWP residential Customers (Customers).

QUALIFYING CHARGING STATIONS

Qualifying Level 2 (240V) charging stations must meet the following requirements:

Charging Station Conditions: Qualifying charging stations must be purchased new and unused. Any units gifted, resold, rebuilt, rented, leased, received from warranty insurance claims, won as a prize, or new parts installed in existing units do not qualify.

Certification: Qualifying charging stations must be certified and listed by a nationally recognized testing laboratory (NRTL) as identified by the US Occupational Safety and Health Administration (e.g., Underwriters Laboratories or UL).

Installation: Qualifying charging stations must be permanently installed (either wall-, pole- or pedestal-mounted). The charging stations must be powered through electric service provided to eligible Customers by BWP. Stations that are not hardwired and plug-in to an existing outlet can qualify as long as they are permanently installed.

Charging stations installed in newly constructed homes, required to be installed by the California Green Building Standards (CalGreen) code, or installed to replace an existing charging station are not eligible for a rebate.

Network: Qualifying charging stations must have network/WiFi capability and be addressable by an EV charging network participating in the Program (i.e., qualifying charging stations must be connected to the EV charging network at all times) to receive an additional smart charging station rebate amount.

Qualifying Electric Vehicles: Qualifying charging stations must be used to charge qualifying EVs, including on-road battery electric or plug-in hybrid vehicles approved by the US Department of Transportation for highway application and registered with the California Department of Motor Vehicles. Charging stations that charge off-road vehicles (e.g., golf carts, forklifts) are not qualifying charging stations.

Required Electric Vehicle: Applicants applying for a rebate through the Program must own or lease a qualifying EV registered as operational with the Department of Motor Vehicles (DMV) at the residence where the qualifying charging station is installed.

Permits, Inspection, and Audits: All electric equipment necessary for the proper and safe installation and operation of charging stations must comply with all applicable requirements (including without limitation all required permits and inspections) from any codes, rules, and regulations from state, county, and city governments and any other restrictions from any other persons or organizations having authority, rights and/or privileges over such installation and operation (including, without limitation, property owners, and/or homeowner associations). Hardwired charging stations, newly installed 220-240V outlets for charging station, and any electrical panel upgrades must have received permits with a final status from the City of Burbank.

Other Technical Requirements: Qualifying Level 2 charging stations must support the SAE International J1772 Standard or North American Charging Standard (aka Tesla Charging Standard) with a minimum output power of 3.3 kW.

ELIGIBLE INSTALLATION COSTS

Eligible installation costs are limited to direct costs for hardware, permits, and labor in connection with the deployment of panels, circuit breakers and meter sockets, electrical conduits, wiring, junction boxes, disconnects, switches, and fuses, together with trenching, resurfacing, and connecting qualifying charging stations. However, costs incurred for the purchase and installation of charging stations, electrical conduits and panels required by the Burbank Building Code are not eligible costs under the Program. Similarly, charging station operation and maintenance costs (e.g., extended warranties, service contracts, EV charging network fees) are not eligible costs under the Program. To qualify for a panel upgrade rebate, you must upgrade your electrical panel to one with a larger capacity. Replacing your panel with one of the same capacity or adding a circuit to an existing panel does not constitute a panel upgrade. Additionally, you cannot receive a panel upgrade rebate without receiving a rebate for an EV charging station.

APPLICATION AND REBATES

Application Submission: The BWP Customer of record for the eligible premises must submit a complete and signed application along with all required documentation (as defined in the Program application) to BWP. Applications must be submitted no later than six months from the installation date.

Applications Processing: Applications are accepted on a first come, first served basis, and processed in the order received. Funds are limited and rebates are not guaranteed. BWP may waitlist applications if funding is anticipated to become insufficient. BWP may also suspend Program enrollment and stop accepting applications until additional funding is available.

Maximum Rebate Amount: Rebate amounts are subject to change at any time and may be greater or less than the value shown in a Program application. The rebate amount will be determined based on the total cost of the charging station(s) and eligible installation costs, minus any other financial incentives or rebates received or to be received from third parties for the purchase and deployment of the charging station (the "Net Cost"). The rebate amount cannot exceed the Net Cost paid by eligible Customers. Failure by Customers to report to BWP all third-party financial incentives actually received or expected to be received in connection with the purchase and installation of qualifying charging stations may result in forfeiting any rebates under the Program and may require repayment of any previously paid rebates.

Rebate Limits: Customers may receive a rebate for purchasing and installing up to two qualifying charging stations per Customer of record per residence.

Documents: Applications received by BWP that do not meet the Program requirements will be considered ineligible for a rebate. BWP is not responsible for documents lost, destroyed, or delayed by the mail carrier. Submitted rebate applications and accompanying documents become the property of BWP. BWP may interpret documentation submitted by applicants at BWP's sole discretion.

OTHER TERMS AND CONDITIONS

On-site Inspections: BWP reserves the right to inspect the charging stations with reasonable notice before or after a rebate payment, but in no event later than on the last day of the Service Period. Customers agree to provide BWP's representative with reasonable access to the installation location during normal business hours.

Rebate Repayment: Customers shall reimburse BWP the rebates received through the Program on a prorated basis over the Service Period or shall otherwise forfeit any rebate payable under the Program if BWP: (i) is not allowed reasonable access to the charging stations for inspection purposes by an authorized BWP representative or is not allowed access to documents for any audit, (ii) determines that the deployed charging stations and their operation do not meet the Program's terms and conditions, (iii) determines that the Customer is not in compliance with applicable laws, rules and regulations applicable to the operation of the deployed charging stations and (iv) determines that the Customer application is false, misleading or inaccurate.

No Warranty: BWP makes no warranty and is not responsible for any representations, whether expressed or implied, including, but not limited to, the warranty of merchantability, fitness, performance, and longevity for any particular purpose, use, or application of the items or measures, manufacturers, dealers, contractors, or any other third parties, materials, workmanship, the quality, safety and/or installation of the items or measures, effects on pollutants, or any other matter with respect to the Program. Moreover, BWP shall not be responsible for the workmanship including quality of installation, or the installer's failure to comply with applicable safety standards as it relates to the installed equipment.

Terms and Conditions: Implementation and interpretation of the terms and conditions of this Program are at the sole discretion of BWP, provided that if any of the foregoing terms and conditions are held invalid, illegal, or unenforceable by a court of law having jurisdiction, such decision will not affect the validity, legality, and enforceability of the remaining terms and conditions. The Program may be modified or terminated without prior notice.

Indemnification: To the fullest extent provided by law, Customer holds the City, its elected officials, officers, agents, and employees, harmless from all claims, demands, lawsuits, judgments, damages, losses, injuries or liability to Customer, to Customer's employees, to Customer's contractors or subcontractors, or to the owners of Customer's firm, which damages, losses, injuries or liability occur or which are connected, directly or indirectly, with Customer's application or participation in the Program or in connection with the design, purchase, installation, maintenance, operation, removal or use of eligible or deployed charging stations (Program Participation). Customer shall investigate, defend, and indemnify City, its elected officials, officers, agents, and employees, from any claims, lawsuits, demands, judgments, and all liability arising out of, directly or indirectly, any error, negligence, recklessness, or omission of Customer or any of Customer's officers, agents, employees, representatives, sub-Customers, or subcontractors, or the willful misconduct of Customer or any of Customer's officers, agents, employees, representatives, sub-Customers, or subcontractors, in connection with the Program participation.