



**WATER AND
POWER**

PROJECT SHARE PROGRAM APPLICATION

Home Again LA (HALA) homeagainla.org | (818) 848-2822 | info@homeagainla.org

Project Share provides payment assistance of up to \$250 in the form of a one-time bill credit to income-qualified customers once per calendar year.



LIMITED FUNDS AVAILABLE

Project Share is supported entirely by generous community donations and does not receive funding from BWP utility rates.

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DETERMINE IF YOUR HOUSEHOLD IS QUALIFIED FOR THE PROJECT SHARE PROGRAM

All occupants of the residence are considered part of the household, and their collective income determines household income. We **do not accept** renter claims for a single-family residence as grounds to exclude their income from the household income calculation.

Applicants must meet the following conditions to qualify for the program:

1. You must have had BWP service in your name for at least one year.
2. Your household must meet the income limits for your family size, as shown in the table to the right, based on your income from the past two months.

Note: Incomplete applications will not be processed. Applications will only be processed once all required information and documentation have been received.

HOUSEHOLD INCOME FOR PROJECT SHARE - PLEASE CHECK THE BOX MATCHING YOUR FAMILY SIZE:

Household Size	Household Yearly Income
One Person	Less than \$31,920
Two People	Less than \$43,280
Three People	Less than \$54,640
Four People	Less than \$66,000
Five People	Less than \$77,360
Six People	Less than \$88,720
Seven People	Less than \$100,080
Eight or More People	Less than \$111,440

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PROVIDE YOUR PERSONAL INFORMATION

NAME ON BWP ACCOUNT:	BWP ACCOUNT #:		
PHONE:	EMAIL:		
ADDRESS:	CITY:	STATE:	ZIP:
DRIVERS LICENSE NUMBER:	STATE:		

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PLEASE TELL US ABOUT YOUR HOUSEHOLD - COMPLETE A AND B

3A | LIST ALL HOME/UNIT OCCUPANTS OVER THE AGE OF 18:

Household Member Name	Relationship to Applicant	Date of Birth (Month/Day/Year)
	Self	

3B | LIST ALL INCOME FOR YOURSELF AND ALL ADULT MEMBERS OF YOUR HOUSEHOLD:

Type of Income Received	Weekly OR Monthly		Amount
Social Security	Weekly	Monthly	\$
SSI Disability	Weekly	Monthly	\$
Wages (W2 and/or 1099)	Weekly	Monthly	\$
Business Income	Weekly	Monthly	\$
Business-Paid Expenses (Example: Your business makes your car payment.)	Weekly	Monthly	\$
Pension	Weekly	Monthly	\$
Interest Income	Weekly	Monthly	\$
Annuity/Trust Fund	Weekly	Monthly	\$
Rental Income	Weekly	Monthly	\$
Spousal/Child/Family Support	Weekly	Monthly	\$
CalFresh, CalWorks, General Relief (GR), Cash Assistance Program for Immigrants (CAPI), Temporary Assistance for Needy Families (TANF), Refugee Cash Assistance (RCA)	Weekly	Monthly	\$
Other Financial Support*	Weekly	Monthly	\$
WEEKLY TOTAL:		\$	
MONTHLY TOTAL:		\$	

***Please attach a notarized letter explaining the financial support you are receiving.**

Example: A member of your family gives you financial support.

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PROVIDE COPIES OF REQUIRED DOCUMENTATION FOR ALL HOUSEHOLD MEMBERS OVER THE AGE OF 18

All occupants of the residence are considered part of the household, and their collective income determines household income. We **do not accept** renter claims for a single-family residence as grounds to exclude their income from the household income calculation.

Copy of your most recent BWP bill showing your account number and past-due amount

Copy of State ID card / Driver's License or other identification

Copy of birth certificates for children under the age of 18

Complete Form 1040 or Tax Return Transcript, Wage and Income Statements

Please obtain a free copy of your IRS transcript online at [IRS.gov/individuals/get-transcript](https://www.irs.gov/individuals/get-transcript) or by calling 1 (800) 908-9946.

Two months of recent bank statements

Verification of income assistance with: Burbank Housing Authority (BHA) Section 8 program, CalWorks, CalFresh, Supplemental Security Income (SSI), Refugee Assistance Program, Cash Assistance Program for Immigrants (CAPI), Low Income Home Energy Assistance Programs (LIHEAP), General Relief (GR), Cash Assistance Program for Immigrants (CAPI), Temporary Assistance for Needy Families (TANF), and Refugee Cash Assistance (RCA).

In some cases, you may be able to qualify as low-income if you provide a "Complete Form 1040" plus meet any of these program criteria:

- CalWorks
- CalFresh
- SSI/Disability

Note: Income assistance verification documents must be dated for the current calendar year and match the address provided in Section 2 of the application.

READ AND ACCEPT THE PROJECT SHARE PROGRAM TERMS AND CONDITIONS

DISCLOSURE AND AUTHORIZATION TO OBTAIN INFORMATION

As a customer of Burbank Water and Power (BWP), I hereby claim eligibility and make application for the Project Share program. I hereby grant right of access to my residence during regular business hours to BWP employees for verification of information given on this application. I understand that refusal of access for this purpose or refusal to provide all documentation requested will be considered just cause for denial of Project Share and if my account becomes delinquent I will be subject to the collection process up to and including disconnection of services.

While applying for rate assistance with BWP, I understand that prior to, or at any time after the acceptance of my application, an ID validation and an identification and income verification may be completed.

To the fullest extent permitted by law, I hereby authorize BWP and its authorized agents or contractors to obtain, review, and verify information relevant to my application from third parties, including but not limited to employer (current and former), financial institutions, governmental agencies, landlord and credit agencies. This authorization includes, but is not limited to, verification of income, employment status, household composition, public assistance participation, and residency. I authorize these third parties to release such information to BWP for the purpose of determining my eligibility for benefits and for program administration, compliance, and audit purposes.

Project Share and related financial assistance programs from BWP are governed by the Rules & Regulations for Utility Service. The Rules & Regulations set forth how BWP shall govern and administer its services. More information about the Rules & Regulations can be found on the BWP website at burbankwaterandpower.com/rules-and-regulations.

PROJECT SHARE DOES NOT PREVENT OR POSTPONE SERVICE DISCONNECTION FOR NON-PAYMENT

The Project Share bill credit may be applied to past due amounts on your account. You are responsible for paying any remaining balance after the credit is applied.

Project Share benefits cannot be backdated and apply only as a one-time credit to your account.

If an account balance remains after the Project Share credit is applied, you may contact BWP to establish a payment arrangement for the unpaid amount.

I understand that the Project Share credit does not eliminate my responsibility to pay any remaining balance on my BWP account and does not prevent service disconnection for non-payment.

NOTICE REGARDING FALSE OR FRAUDULENT STATEMENTS

Title 18, Section 1001 of the United States Code, states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department or agency of the United States.

BWP reserves the right to back-bill an applicant if they are found to have committed fraud with respect to the information provided on this application.

I do hereby swear and attest that all information contained in this application about me or my household members is true, correct, and complete.

SIGNATURE: _____

DATE: _____

Note: Digital signatures are not accepted. Applications must include a handwritten signature in black or blue ink that matches the signature on the identification card provided.

SUBMIT YOUR APPLICATION

Submit your application and all required documentation via mail, email, or in person.

MAIL: Home Again L.A. (HALA)
Attn: Project Share
1304 West Burbank Blvd., Burbank CA 91506

Residents submitting their application by mail should obtain and retain proof of mailing and any available tracking information from the U.S. Postal Service.

EMAIL: info@homeagainla.org
Subject: Project Share

IN PERSON AT:

Home Again L.A. (HALA)
1304 West Burbank Blvd., Burbank, CA 91506