

# City of Burbank

## MEMORANDUM

DATE: December 15, 2010

TO: Distribution List

FROM: Mike Flad, City Manager



**SUBJECT: UPCOMING MED SPONSORED EDUCATIONAL FIELD TRIP TO  
DIAMOND VALLEY LAKE AND THE IMPERIAL AND COACHELLA  
VALLEYS**

I am forwarding to you the attached invitation from Glenn A. Brown, Director of the Metropolitan Water District of Southern California, for thirty-six (36) City of Burbank officials, employees, and/or City guests to join him on an education inspection trip to Diamond Valley Lake reservoir and the irrigation districts of the Imperial and Coachella Valleys on January 8-9, 2011. This is a special opportunity for you and a guest to see and learn more about water and conservation issues in the State of California. I would like to encourage those who have not attended a water education trip before to attend this trip to see the challenges that face our state.

Participation on this inspection trip constitutes a reportable gift if you are required to file the Form 700 "Statement of Economic Interest". The estimated reportable expenses for this trip are \$600. If you are required to file this form, you will need to pay for your guest.

Due to the limited seating, reservations will be on a first-come, first-serve basis.

The attached invitation, itinerary, and registration form explains more details. If you are able to attend, please respond to Kathleen Hillesland, Administrative Officer, Burbank Water and Power at (818) 238-3550 by Wednesday, December 22, 2010.



December 14, 2010

Mike Flad, City Manager  
City of Burbank  
275 East Olive Avenue  
Burbank, CA 91502

**Subject: MWD Sponsored Educational Field Trip – January 8-9, 2011**

As the Burbank Representative to the Metropolitan Water District (MWD), I am pleased to extend an invitation to thirty-six (36) City of Burbank officials, employees, and/or City guests to join me on an inspection trip to Diamond Valley Lake reservoir and the agricultural areas of the Imperial and Coachella Valleys the weekend of January 8-9, 2011.

As the attached itinerary shows, we will depart from Burbank Water & Power (BWP) and travel to the Diamond Valley Lake Reservoir via a comfortable air-conditioned chartered motor coach. Once we arrive, we will stop at the overlook and tour the Pump Plant and the new MWD Visitor Center and Western Center. From there we will travel through the agricultural areas of the northern region of the Imperial Irrigation District and stop at the Salton Sea for a tour. The Salton Sea is the largest body of water within the State of California and is on the Pacific Flyway. This is the stop over point for many species of birds on their migratory flights between Canada and Central America. The Salton Sea is and has been a focal point of discussion regarding how to preserve it, the cost of preserving it, and the significant role it plays in supporting habitat in the region. On the following day, we will tour the Coachella Valley Municipal Water District area and then travel to LaVerne for a tour of the MWD Weymouth Treatment Plant and Water Quality Lab. This trip will expose you to the current farming and irrigation techniques and you will learn about their use of water and the trade-offs between growing urban use and conservation.

Transportation, lodging, and meals are provided at no cost to attendees. If you are required to file the Form 700 "Statement of Economic Interest", you will be required to pay for your guest. The dress code is casual and attendees should bring along a jacket and camera!

I hope that you will join me on this interesting and educational tour. Others who have previously attended one of these trips highly recommend the trip as a valuable opportunity to understand and experience the issues affecting the water industry, both present and future.

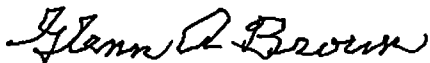
Due to the limited seating, reservation will be on a first-come, first-serve basis.

Please remember that all attendees must be 18 years of age. For those who are required to file the Form 700 "Statement of Economic Interest", the reportable expenses for this MWD-paid trip have an estimated value of \$600.

This will be a very interesting and educational tour.

**Please RSVP to Kathleen Hillesland at BWP and return the attached registration form for each attendee by Wednesday, December 22, 2010 to: Kathleen Hillesland, Administrative Officer, Burbank Water and Power, 164 West Magnolia Blvd., Burbank, CA 91502, phone number (818) 238-3550.**

Sincerely,

A handwritten signature in cursive script that reads "Glenn A. Brown".

Glenn A. Brown  
MWD Director

Attachments



## **ITINERARY**

### **EDUCATIONAL FIELD TRIP OF THE LOWER COLORADO RIVER REGION'S MAJOR CALIFORNIA AGRICULTURAL WATER USERS**

**CITY OF BURBANK**

**Sponsored by  
DIRECTOR GLENN A. BROWN  
The Metropolitan Water District of Southern California**

**Saturday, Sunday, January 8 & 9, 2011**

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### **Saturday, January 8**

- 7:00 a.m. - Burbank Water and Power  
164 W. Magnolia Blvd., Burbank CA 91502-1720 (park in the covered employee lot on Magnolia Blvd.)  
Contact: MWD-Russ Patras (951) 294-4438. Burbank-Kathleen J. Hillesland (818)238-3556
- 7:30 a.m. - Depart for Diamond Valley Lake. Discussion of Burbank water facts and issues. Followed by "MWD and water 101" en-route.
- 10:00 a.m. - Arrive at Diamond Valley Lake. Drive across West Dam, Stop at overlook, Tour Pump Plant, tour new MWD Visitor Center and Western Center.
- 12:00 p.m. - Depart Diamond Valley Lake for Lunch
- 1:00 p.m. - Arrive Lunch
- 2:00 p.m. - Depart for tour of Salton Sea and Imperial Irrigation District northern region.
- 6:00 p.m. - Arrive for Check in at hotel
- 7:30 p.m. - Dinner at hotel

[www.mwdh2o.com](http://www.mwdh2o.com)

## Sunday, January 9

- 8:00 a.m. - Breakfast in Hotel
- 9:00 a.m. - Depart Hotel for tour of Coachella Valley Municipal Water District area
- 11:00 a.m. - Depart Coachella Valley
- 12:30 p.m. - Arrive at Lunch
- 1:30 p.m. - Depart for La Verne
- 2:00 p.m. - Arrive at the MWD Weymouth Treatment Plant and Water Quality lab for tour.
- 4:00 p.m. - Depart for Burbank-Presentation on Burbank Water facts and issues in route.
- 5:30 p.m. - Arrive Burbank

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In case of emergency during this trip, telephone contact to our group may be made through MWD's 24-hour Security Watch Center, (800) 555-5911. Inform the operator that you are calling for an inspection trip guest with Inspection Trip Manager Russ Patras. You may reach the group by calling (951) 294-4438 or emailing at [rpstras@mwdh2o.com](mailto:rpstras@mwdh2o.com).

Participation on this inspection trip by certain California governmental officials will constitute a reportable gift under California and local ethics laws. The estimated reportable expense for this trip is \$600.00. Please contact either guide to receive the actual reportable expense if you are required to report gifts.

[www.mwdh2o.com](http://www.mwdh2o.com)

**MWD Sponsored Educational Field Trip to Diamond Valley Lake  
and the Imperial and Coachella Valleys  
January 8-9, 2011**

**Attendees and Guests**

**Director Glenn Brown**  
(Martha Brown- Guest of above)

**Kathleen Hillesland**

**Bill Mace**  
(Julia Mace – Guest of above)

**Sharon Springer**  
(Elizabeth Sala – Guest of above)

**Sue Ann Jacobs**

**Doug Drake**

**Vahe Hovanessian**

**Bruce Redmann**

**Mike Nolan** (Guest of Dr. Gordon)

**Danny Wang**

**Ron Patterson**  
(Kathy Patterson – Guest of above)

**Darrin Borders**  
(Susan Borders – Guest of above)

**Harold Kinman**  
(Lisa Kinman – Guest of above)

**Germaine Johnson**  
(Vivian Garcia – Guest of above)

**Matt Elsner**

**Shadi Bader**

**Robert Doxsee**

**Anthony Umphenour**

**Kerry Coman**  
(Deborah Coman – Guest of above)

**Todd Wilson**  
(Stacy Wilson – Guest of above)